



**Minutes of the NHS South Yorkshire Integrated Care Board, Barnsley Place Committee and Barnsley Place Partnership Board (public session)**

**Held on Thursday 27 July 2023, 1.00 pm at the Barnsley Hospice, Church Street, Barnsley S75 3RL**

**BARNSELY PLACE COMMITTEE - MEMBERS PRESENT**

Wendy Lowder (Chair Barnsley Place Committee)	Barnsley Place Director
Lesley Dabell	Non Executive Director SY ICB
Jayne Sivakumar	Chief Nurse SY ICB Barnsley Place

**BARNSELY PARTNERSHIP BOARD - MEMBERS PRESENT**

Wendy Lowder (Chair Partnership Board)	Barnsley Place Director
Mark Brooks	Chief Executive, South West Yorkshire Partnership NHS Foundation Trust (SWYPT)
Julia Burrows	Director of Public Health, Barnsley Metropolitan Borough Council (BMBC) (from minute reference 6)
Jane Holliday	Chief Executive Barnsley Community Voluntary Service (CVS) (from minute reference 5)
Dr Richard Jenkins	Chief Executive, Barnsley Hospital NHS Foundation Trust (BHNFT) (from minute reference 5)
Martine Tune	Chief Executive Barnsley Hospice

**IN ATTENDANCE**

Cath Bedford	Public Health Principal (Communities) Barnsley Metropolitan Borough Council (BMBC) (up to and including minute reference 13)
Emma Bradshaw	Engagement Manager SY ICB Barnsley Place
Sue Day	Head of SEND and Inclusion Barnsley Metropolitan Borough Council (for minute reference 14 only)
Azariah Goodison	Planning, Performance and Improvement Manager SY ICB Barnsley Place
Bob Kirton	Chief Delivery Officer and Deputy Chief Executive, BHNFT
Kay Morgan	Governance and Assurance Manager, SY ICB Barnsley Place (Minutes)

Matt O'Neill	Growth and Sustainability – Executive Director Barnsley Metropolitan Borough Council (up to and including minute reference 9)
Paige Proud	Risk and Governance Lead SY ICB Barnsley Place (meeting support)
Gill Stansfield	Clinical Services Director South West Yorkshire Partnership NHS Foundation Trust (SWYPT)
Richard Walker	Head Of Governance & Assurance SY ICB Barnsley Place
Kirsty Waknell	Head of Communications, Engagement and Equality SY ICB
Jamie Wike	The Deputy Place Director SY ICB Barnsley Place

### **APOLOGIES – Place Committee Members**

Dr Madhavi Guntamukkala	Medical Director, Barnsley Place
Roxanna Naylor	Chief Finance Officer Barnsley Place

### **APOLOGIES – Partnership Members**

James Barker	Chief Executive, Barnsley Healthcare Federation
Marie Burnham	Chair, South West Yorkshire Partnership NHS Foundation Trust
Adrian England (Participant)	Chair, Healthwatch Barnsley
Dr Mehrban Ghani	Chairman Barnsley Healthcare Federation
Cllr Sir Steve Houghton	Leader, Barnsley Metropolitan Borough Council
Sheena Mc Donnell	Chair, Barnsley Hospital NHS Foundation Trust
Sarah Norman	Chief Executive, Barnsley Metropolitan Borough Council

### **MEMBERS OF THE PUBLIC**

Pete Deakin	Member of the Public (up to and including minute refence 15)
Nora Everitt	Member of the Public (up to and including minute refence 15)
Luisa Fletcher	Member of the Public (up to and including minute refence 15)
Peter Stradling	Member of the Public (up to and including minute refence 15)

The Chair welcomed members, attendees and members of the public to the meeting of the Place Committee and Partnership Board and introductions took place. The Chair thanked the Chief Executive of Barnsley Hospice for hosting the meeting and advised that there is an opportunity for members to make a donation to the Hospice for the hospitality provided.

<b>Ref</b>	<b>Item</b>	<b>Action</b>
1	<b>Welcome / Housekeeping</b>	
	All present in the room, were informed of the housekeeping arrangements for the meeting venue, including fire procedures, nearest fire exit and toilet facilities.	

2	<b>Apologies for Absence</b>	
	Apologies received and recorded as above.	
3	<b>Quoracy - Barnsley Place Committee &amp; Partnership Board</b>	
	<p>The Barnsley Place Committee meeting was declared quorate.</p> <p>The Barnsley Place Partnership Board was not quorate. The Chair advised that the meeting would continue as all the agenda items are either for noting, information and assurance, no formal decisions are required.</p> <p>The Chair highlighted that there had been IT challenges with the size and distribution of the agenda pack. The Management Team will reflect on this and look to improve the next issue of the agenda.</p>	
4	<b>Declaration of Interests</b>	
	<p>The Barnsley Place Committee and Barnsley Place Partnership Board considered the Declarations of Interests Report.</p> <p>No other new interests were declared.</p>	
5	<b>Story from our Communities</b>	
	<p>The Chief Executive Barnsley Hospice presented a real case story to the meeting about the holistic personalised care provided for patients at the Hospice.</p> <p>A patient with a complex social history was referred to the Hospice for pain and anxiety management. The patient engaged with all therapy support provided and a social worker helped the patient to access benefits and housing. There were some difficulties with family relationships and the Hospice worked with partner services to reconnect the patient with her estranged children. The patient's children and sisters attended the patients fortieth birthday celebrations. Sadly the patient passed away, but had made memory boxes for her family and the Hospice held a ceremony with the family.</p> <p><b><i>At this point the Chief Executive Barnsley Community Voluntary Service (CVS) joined the meeting.</i></b></p> <p>The Chair extended her appreciation to the staff and volunteers at the Barnsley Hospice for their dedicated work.</p> <p>The following reflections were received from members in respect of the patient story.</p> <ul style="list-style-type: none"> <li>• The holistic approach to care provided by the Hospice shines through, however this approach can be difficult to deliver in other care settings.</li> <li>• The story demonstrated that there is so much more in individual lives other than physical and or mental illness.</li> </ul>	

	<p><b>The Place Committee and Partnership Board noted the Story from our Communities.</b></p>	
6	<p><b>Questions From the Public</b></p>	
	<p>The Chair reported that a number of questions had been received from members of the public. All the questions relating to public engagement / involvement will be taken after agenda item 14 'Deep Dive Involvement &amp; Engagement'. Any other questions not answered in the meeting will be responded to in writing.</p> <p><b>Member of the Public (1)</b></p> <p><b>Question 1a</b> - Why was the Quality and Safety Update Report not part of Enclosure 17, to be fully accessible to public view, as people cannot always access embedded documents?</p> <p><b>Response</b> (by Chief Nurse SY ICB Barnsley Place) - <i>In future, any appendices will be added to the Quality and Safety Cover paper rather than embed documents.</i></p> <p><b>Questions 1b, 1c and 1d</b></p> <p>Regarding inclusion of patient safety partners as members the Barnsley Health and Care Quality and Safety Committee (the full questions are attached to the minutes.</p> <p><b>Response</b> (by Chief Nurse SY ICB Barnsley Place) <b>Questions 1 b, c &amp; d) -</b> <i>Each ICB Place has a dedicated Patient Safety Specialist and/or Patient Safety Lead. They have written a paper which will go to the Formal Chief Nurse Meeting (11 August) outlining the role of the PSP and includes several recommendations. The paper includes how many PSP's would be needed across SY to support/input to the Quality Groups within each of the four Places and the ICB Quality Committee. Cathy, the ICB Executive Chief Nurse has reviewed the paper and is happy with the content. The content of the paper will also support the RCA Programme and the future TOM discussions.</i></p> <p><i>Within Barnsley Place, the Barnsley Quality Group is reviewing the TOR/remit of the group at the September meeting and the PSP's membership and role will be included in these discussions.</i></p> <p><b>Question 4</b> - Regarding responses to questions submitted to the Place Committee and Partnership Board these continue to disappoint and very few questions were answered, (the full question is attached to the minutes.</p> <p><b>Response</b> (by NHS SY ICB Barnsley Place Director) <b>Questions 4 a &amp; b</b></p> <p><i>We are sorry that you do not feel that questions are appropriately answered as every effort is made to provide comprehensive responses to the issues raised. The responses to questions are written by the relevant subject matter expert and</i></p>	

	<p><i>endorsed by the Place Committee Partnership Board Chair from the SY ICB. If any member of the public is unhappy with a response to a question, they can contact the SY ICB via the normal channels to seek further information or clarity.</i></p> <p><i>Any concerns expressed about services will be followed up by the relevant Committee / Board member.</i></p> <p><b><i>At this point the Chief Executive, Barnsley Hospital NHS Foundation Trust and the Director of Public Health, Barnsley Metropolitan Borough Council joined the meeting.</i></b></p> <p>All questions received together with answers are attached to the formal minutes of the meeting and responses will be sent to the relevant individuals.</p> <p><b>The Place Committee and Partnership Board noted the questions from the public.</b></p>	
7	<p><b>Minutes of the Previous Meeting (public session) held on 25 May 2023</b></p>	
	<p>The minutes of the previous meeting of the Barnsley Place Committee and Partnership Board held on 25 May 2023 in public session were verified as a correct record of the proceedings.</p>	
8	<p><b>Matters Arising Action Log</b></p>	
	<p>The Place Committee / Partnership Board considered the Matters Arising / Action Log and the following points were noted.</p> <ul style="list-style-type: none"> <li>• <b>Minute Reference 25.05.23 4 – Story from our Communities – Services for the Homeless</b></li> </ul> <p>The Director of Public Health, BMBC reported that the Homeless Prevention Strategy will be submitted to a future meeting of the Place Committee and Partnership Board.</p> <p><b><i>Agreed action</i></b> <b><i>To add the Homeless Strategy to the Place Committee &amp; Partnership Board forward plan.</i></b></p> <ul style="list-style-type: none"> <li>• <b>Minute Reference 25.05.23 15 – Quality &amp; Safety Committee, Eating Disorders and MH, LD &amp; A Collaboration work</b></li> </ul> <p>It was noted that the Commissioning and Transformation Manager will provide an update on Eating Disorders to the 28 September 2023 meeting of the Place Committee and Partnership Board.</p> <p>The Chair commented that a Mental Health Learning Disabilities and Autism Provider Collaborative had held a workshop to help shape the thinking about improvements for Eating Disorders across South Yorkshire. This explored the improvement actions that could be led across South Yorkshire and those that</p>	KM

	<p>should be led in Place. Dialogue is also underway regarding potential collaborative work across Doncaster and Barnsley ( pilot / proof of concept basis) It is expected that there will be further clarity on a plan for Barnsley in August 2023.</p> <ul style="list-style-type: none"> <li>• <b>Minute Reference 30.03.23 19 - Barnsley Health and Care Quality &amp; Safety Committee Report, System Risk</b></li> </ul> <p>Members were informed that the Place Committee and Partnership Board Development Session on 31 August 2023 will consider system risk and the Barnsley Place Partnership Risk Register. The work of the Barnsley Health and Care Quality &amp; Safety Committee will be triangulated to the Risk Register</p> <p><b>The Place Committee and Partnership Board noted the Matters Arising Action Log</b></p>	
	<p><b>STRATEGY</b></p>	
<p>9</p>	<p><b>Barnsley 2023 – Pathways to Work Commission</b></p>	
	<p>The Growth and Sustainability – Executive Director BMBC gave a presentation to the Place Committee and Partnership Board regarding the Pathways to Work Commission. The Pathways to Work Commission has one key line of enquiry ‘How does Barnsley enable all of our working age population, particularly those currently outside the labour market, achieve pathways to employment.</p> <p>The Chair thanked the Growth and Sustainability – Executive Director BMBC for his presentation. Members considered the presentation and noted that the Pathways to Work Commission is an exciting project with a passion to make a change in the economic activity of the borough. It was noted that the Barnsley health and care partners are all anchor organisations in supporting people back to work. Peer support can also help encourage people to get into employment. The Pathways to Work Commission is an element of the economic strategy for Barnsley.</p> <p>The Non Executive Director SY ICB queried if there was enough information available about people who are under employed and not achieving full potential work wise for example people with caring responsibilities and how employers approach required adjustments in the work place for disabled people. In response, the Growth and Sustainability – Executive Director BMBC commented that most of this cohort of people are under the radar but actions to understand the situation is part of the Pathways to Work Commission.</p> <p>Members noted that flowing from the Pathways to Work Commission will be overarching strategies for other areas such as creation of employment opportunities. Some companies in Barnsley struggle to recruit staff and bring staff in from other areas and countries.</p> <p>The Chief Executive, BHNFT, commented that the new national NHS Long Term Workforce Plan will look to encourage people into NHS careers and with a big</p>	

	<p>recruitment drive. It is important for people to understand how get on the NHS career ladder.</p> <p>The Chair concluded discussion advising that deep insight is so important to understand the preconceived ideas and social factors affecting barriers to employment. The sharing of anonymised HR data, such as why staff went on sick leave, and what aided or prevented return to work will provide valuable insight. The collective partnership together can support the Pathways to Work Commission. The Place Committee and Partnership will be kept updated about progress with the Pathways to Work Commission.</p> <p><b>The Place Committee and Partnership Board supported the Pathways to Work Commission and agreed to provide relevant information and input as required.</b></p> <p><b><i>At this point the Growth and Sustainability – Executive Director BMBC left the meeting.</i></b></p>	
10	<p><b>Place Director Update &amp; Barnsley Place Achievements</b></p>	
	<p>The Place Director provided her update including the Barnsley Place Partnership Achievements members noted :</p> <p><b>Mental Health, Learning Disabilities, Dementia and Autism</b></p> <p>A key priority for the Barnsley Place Place Plan is to improve children and young people’s access to mental health support. Kooth a free digital mental health support website for children and young adults (for ages 11-25) is now available in Barnsley. Early insights from Kooth about reasons young people are accessing this service in Barnsley will be reviewed by the MHLDDA partnership to inform their delivery plan.</p> <p>The Dementia Alliance is undertaking great work; however it was felt that Dementia needed a ‘strategic home’ so to that end the Mental Health, Learning Disabilities and Autism (MH, LD &amp; A) Partnership has become the MH, LD.D &amp; A) – Mental Health, Learning Disabilities, Dementia and Autism Partnership which will bring all of the work across MH, LD, A and dementia into one composite programme.</p> <p>From 1 July 2023, the government introduced a requirement for health and social care employers to ensure their employees receive learning disability and autism training (The Oliver McGowan training) appropriate to their role. Trainers will be recruited through the ICB to roll out the training.</p> <p><b>Carers</b></p> <p>Barnsley held its first ever Carers Roadshow at the Glassworks, a great event which has sparked off more connections and plans for an annual roadshow.</p>	

## **Changes in Commissioning**

From 1 April 2023 NHS South Yorkshire became responsible for the commissioning of community pharmacy, community optometry and NHS dental care services across our system. Anthony Fitzgerald the Place Director for Doncaster is leading on governance etc and considering the opportunity this presents.

Anthony Fitzgerald has written to all Dentists across SY describing the core ambition as threefold:

- Improve access to dental services through by ensuring full investment of the dental budget and using flexible commissioning options
- Develop a long-term dental workforce plan both to recruit & retain
- Work with local authorities on oral health improvement and prevention

The GP Access Recovery Plan has been published by NHSE. The plan provides the details of how the NHS will support practices and primary care networks to deliver on the requirements of the 2023/24 GP contract. The South Yorkshire Primary Care summit in May aided development of the long-term strategy for primary and community services in the region.

The NHS South Yorkshire Integrated Care Board have secured £1.134m of funds to support the development of effective telephony systems and 7 practices in Barnsley will benefit from this.

## **Workforce**

The Health and Care Partners in Barnsley will work together, to fulfil the requirements of the recently published NHS Workforce Equality, Diversity and Inclusion (EDI) Improvement Plan. The Plan sets out six measurable actions for NHS organisations to address inequalities across the nine protected characteristics.

NHS South Yorkshire continues to progress its plans to tackle the 30% reduction in running costs. Partners are asked to be sensitive to the impact this has on the workforce and that as partners we are seeking to work collegiately around vacancies during this time.

The Key dates to note are :

- Management of change process – 11<sup>th</sup> August
- Consultation process to commence – Mid August to end Sept 2023.
- Future model of estates (in terms of locations for ICB teams) will also feature as part of the consultation.

## **Celebrating our work**

- Barnsley Council has won both the LGC Council of the Year Award and the Municipal Journal Council of the Year award - thank you to all partners as without partners this would not have been possible.



	<ul style="list-style-type: none"> <li>• Barnsley Hospital has recently been awarded £2.4m to redevelop and reconfigure some wards to maximise bed availability and aid flow. This is part of a wider £250m national Additional Capacity Targeted Investment Fund to support urgent and emergency care recovery.</li> <li>• Congratulations to: <ul style="list-style-type: none"> <li>○ the Recovery College who won a £7k pot to support them in behavioural science work to support awareness and uptake of the recovery college across Barnsley</li> <li>○ The Barnsley’s Stroke service who have successfully had 3 poster presentations accepted for the National Stroke Forum Conference in December.</li> </ul> </li> </ul> <p>It was also noted that:</p> <ul style="list-style-type: none"> <li>• Barnsley will host a national visit looking at ‘health on the High Street’, integrating health services into local high streets to generate economic, social and health benefits for local communities.</li> <li>• In a national A&amp;E patient survey conducted by the Care Quality Commission Barnsley ranked favourably on themes when benchmarked against statistical neighbours, a link to the report can be found below.  <a href="#">RFF Barnsley Hospital NHS Foundation Trust Type 1.pdf</a></li> <li>• The Chief Executive of the Care Quality Commission CQC is to visit the Barnsley Hospice as a ‘most improved’ organisation in August 2023 and media coverage is expected.</li> </ul> <p><b>The Barnsley Place Committee and Partnership Board noted the Place Director update and Barnsley Place Achievements.</b></p> <p><b><i>Agreed actions</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>To add the Transition of Pharmacy, Optometry and Dentistry and the Dental Programme for Barnsley to the agenda to the next meeting of the Barnsley Place Committee and Partnership Board on 31 August 2023.</i></b></li> <li>• <b><i>To share the stakeholder slides regarding the NHS South Yorkshire Reduction in Running Costs with Members of the Place Committee and Partnership Board.</i></b></li> </ul>	<p>KM</p> <p>WL</p>
11	<b>Feedback from South Yorkshire Integrated Care Partnership Board</b>	
	<p>The Chief Executive, BHNFT reported that the South Yorkshire Integrated Care Partnership Board had met on 27 July 2023. The meeting had focussed on the development of the Integrated Care Strategy, 5 year Forward Plan, the arts and creativity project, the strong and positive impact of voluntary services on health and care services and the Harvard Bloomberg City Leadership initiative for children and young people.</p>	

	<p>The Chief Executive, BHNFT provided a personal reflection of working in South Yorkshire, he highlighted that most of the big structure things for example resource in terms of geography had not changed. However, if more resource was directed into Barnsley as a deprived area, this will take resource from other areas and there will be resistance to this.</p> <p>The Chair commented that VCSE would feature as a ‘deep dive’ subject at a future meeting of the Place Committee and Partnership Board.</p> <p><b>The Place Committee and Partnership Board noted the Feedback from South Yorkshire Integrated Care Partnership Board.</b></p>	
12	<p><b>Joint Forward Plan</b></p>	
	<p>The Deputy Place Director Barnsley provided the Barnsley Place Committee and Partnership Board with a paper submitted to the Integrated Care Board meeting on 5 July 2023 regarding the full 5 Year Joint Forward Plan (JFP) and an update on its development, the engagement approach and summary of its shared objectives and priorities. Members noted the outcomes which will be used to assess progress and success of the Joint Forward Plan.</p> <p>Discussion took place. A member of the public referred to trajectories for improvement using Maternity Services as an example and highlighted that specific measures with timescales are required to bring about real change. The Chief Executive, BHNFT commented that there are a large number of metrics on maternity care and the SY ICB as a system need to set ambitious metrics and goals specifically the key 10 things to be achieved.</p> <p>The Chair advised that there are a lot of required outcomes for Mental Health, Learning Disabilities, Dementia and Autism (MHLDDA) and these will be reflected in delivery plans for Barnsley, the MHLDDA Alliance other relevant organisations. This will all be brought together to measure performance of the system.</p> <p><b>The Barnsley Place Committee and Partnership Board noted the report.</b></p>	
13	<p><b>Deep Dive – Equality and Involvement</b></p>	
	<p>The Head of Communications, Engagement and Equality SY ICB introduced a deep dive paper regarding equality and involvement to the Place Committee and Partnership Board. She advised that a group of colleagues from within the partnership, lead on involvement work almost as an alliance to drive involvement in Barnsley, avoid duplication of involvement work and to be clear about what people say to the Barnsley partnership about what matters to them.</p> <p>The Public Health Principal (Communities) Barnsley Council, (&amp; Chairperson for Barnsley Equality &amp; Involvement and Equality Group (BEIG) provided a presentation to the meeting highlighting:</p>	

- The Equality & Involvement Leads Group and Progress made over the last 12 months
- Examples of involvement work
- The Barnsley partnership shared goals and enablers
- Continuing developments for 2023-25
- Issues and challenges

In response to questions submitted by members of the public about Equality and Involvement the Head of Communications, Engagement and Equality SY ICB advised that specific experience of a service can be sent to the relevant organisations quality team or the patient advice and liaison service (PALS) and this will all help to provide a broader data set and picture of services provided. The partnership will look to promote ways to provide feedback about services to local residents. There is also rich data in one to one conversation with Patient and members of the public.

Discussion took place. The Non Executive Director SY ICB and chair of the Quality, Performance, Patient Involvement and Experience Committee informed the meeting that other SY ICB system partners commend the involvement model in Barnsley and would like to see this used across South Yorkshire. Work is in progress to develop a central insight bank of information. People in communities do not want to be continually asked for information, it is therefore important to establish a partnership feedback mechanism and also to advise people what their input has contributed to. A partnership data set can look at the reality of people lives in different communities.

The Chair reported that she had invited the Chief Executive and Executives of the SY ICB to visit the community shop and share with them the award winning work of the Area Councils and Ward Alliances alongside other partnerships such as Good Food Barnsley. The 'you said we did' cycle is key to demonstrating the impact of our collective work and to encourage involvement. The Equality and Involvement model for the partnership needs to be clearly defined for example complaints provide rich intelligence to feed into a centralised data set of peoples experience.

It was noted that Barnsley CVS had launched a public discussion about people's experiences of Adult Social Care (ASC) across the borough 'Voice Your Views: Developing Adult Social Care with you in mind'.

Members of the public commented that:

- The TLAP (Think Local Act Personal) had not provided feedback on the first part of involvement work before moving onto other involvement work.
- Co-production means something difference to everyone. People should be treated with respect and routes provided for people to be involved. It was queried what is collected as insights and how does the insight bank feed into strategic decisions. If people have a bad experience, they can only complain. All routes of involvement should be promoted to people.

	<p>The Chair thanked the members of the public for their reflection on Equality and Involvement and whilst there is much to be proud of we need to undertake to describe our overall approach to engagement.</p> <p><b>The Place Committee and Partnership Board:</b></p> <ul style="list-style-type: none"> <li>• <b>Noted the updates in the report, the progress to date and the challenges experienced.</b></li> <li>• <b>Supported the positioning of ‘What do people want? What are people telling us?’ and to work with the further development of the ‘Dearne approach’ model.</b></li> <li>• <b>Supported the inclusion of primary care/primary care network people and communities’ involvement.</b></li> <li>• <b>Provided commitment for partners to lead on this work, noting that this may require support and/or permission from leaders, to dedicate resource.</b></li> <li>• <b>To develop a clear model of engagement and involvement and submit to the November meeting of the Place Committee &amp; Partnership Board .</b></li> </ul>	KW
14	<b>SEND</b>	
	<p>The Head of SEND and Inclusion Barnsley Metropolitan Borough Council gave a presentation regarding the SEND (Special Educational Needs and Disability) system and inspection framework to the meeting including:</p> <ul style="list-style-type: none"> <li>• The SEND Improvement Plan</li> <li>• Change Programme</li> <li>• Area SEND Inspections – feedback so far</li> <li>• AP Themed Inspection</li> <li>• Additional resources provision</li> </ul> <p>In response to questions raised it was clarified that all health and care partners have a role to play in the SEND Inspection. As an example, children and young people with Autism have difficult accessing dentistry. There are some health inequalities with access to services and reasonable adjustments to services are required. A local area SEND survey had been undertaken (with 250 responses) providing a real steer for co designed of services and creation of a more inclusive society.</p> <p><b>The Place Committee &amp; Partnership Board noted the presentation and partnership support for the SEND Inspection.</b></p>	
15	<b>Primary Care Branch Closure Report</b>	
	<p>The Deputy Place Director SY ICB Barnsley Place introduced a report providing the Place Committee with the options available regarding applications for branch closures received from Burleigh Medical Centre and Woodland Drive Medical Centre and put forward a preferred option recommended for approval.</p>	

	<p>The Place Committee and Partnership Board members considered the detailed report and option to recommend approval of the branch surgery closures. Concern was expressed about the impact of the branch surgery closures on wider services in particular the Barnsley Hospital NHS Foundation Trust (BHNFT) and the South West Yorkshire Partnership NHS Foundation Trust (SWYPT).</p> <p>The Chief Executive BHNFT reported that the BHNFT had not been consulted about the branch closures. There was no data in the report about the practice population use of A&amp;E and this is a clear omission despite a previously request for this to be considered. The Clinical Services Director Trust SWYPT advised that the closure of the branch surgeries at the Roundhouse Medical Centre in an area of high deprivation, left the area with 1 GP Practice. For people that are ill, with a disability or mobility issues a bus journey including affordability, to the main practice is difficult and a real disincentive. This will have an increased impact on community nursing and requests for house visits i.e., for phlebotomy. She queried if the partnership was driving inequality when people needed to get help and support easily.</p> <p>The Deputy Place Director SY ICB Barnsley Place advised that there is an element of impact on other services in the report but this may not have gone into a more detailed level. The branch surgeries cannot deliver equal and equitable service and the full range of services are offered from Practice main site. The SY ICB Barnsley Place is working with the remaining Practice at the Roundhouse Medical Centre, the St Georges Practice to look at appropriate mitigations should the branch surgeries close.</p> <p><b>The Board:</b></p> <p><b>Reviewed the information provided, options and implications and agreed to defer decision on the recommendation of the branch surgery closure applications received from Burleigh Court and Woodland Drive Medical Centre pending consideration of further data relating to impact on A&amp;E attendances and community services.</b></p> <p><b><i>Agreed action</i></b></p> <p><b><i>To receive a further report Re recommendation of the branch surgery closure including effects of potential closure on the Barnsley Hospital NHS Foundation Trust and the South West Yorkshire Partnership NHS Foundation Trust at the next meeting of the Place Committee on 31 August 2023</i></b></p> <p><b><i>At this point all members of the public left the meeting</i></b></p>	JW
	<b>BREAK</b>	5 mins
	<b>ASSURANCE REPORTS</b>	
16	<b>Quality and Safety Report</b>	

	<p>The Chief Nurse (Barnsley Place) presented the Health and Care Quality and Safety Committee Report to the meeting. The Place Committee and Partnership Board noted the one escalated key issue from Health and Care Quality and Safety Committee (Q&amp;SC) relating to Intermediate Care. It was noted that a new Barnsley IMC model is being developed which will include an estates review. It was noted that partner Quality Leads are now part of the IMC working group and an IMC Quality and Safety subgroup has been developed who will support the transition to the new model, provide support with the current issues and risks within the service and support the planning of the future model. This group will then escalate any issues/concerns to the Q&amp;SC.</p> <p><b>The Place Committee and Partnership Board noted the Report.</b></p>	
	<p><b>GOVERNANCE ISSUES</b></p>	
17	<p><b>Board Assurance Framework, Risk Register and Issues Log</b></p>	
	<p>The Head of Governance and Assurance introduced the current Risk Management Framework including Board Assurance Framework, Risk Register and Issues Log for members to review and discuss.</p> <p>It was highlighted that work to produce the Barnsley Place Partnership Risk Register is well developed. The first draft of this work will be completed by 28 July 2023, after which a draft for discussion and agreement will be presented to the Place Partnership Delivery Group on 8 August 2023, then to the Partnership's Development Session on 31 August 2023.</p> <p>Discussion took place and the following main points noted. The risks appear to have been generated from the old CCG risk registers and are not specific to places. For example risk reference SY ICB 001 re Waiting Times - the risk did not appear to reflect the current picture and refers to CCGs. Partner organisations will have their own risks which may impact on partnership risk.</p> <p>The Chief Executive Barnsley Hospice advised members that there is only 0.4 funded whole time equivalent Paediatric consultant in the specialty of palliative end of live care for children and young people. Bluebell wood Hospice remaining not a choice as a place to die for children and young people and this impacts on all Barnsley partners.</p> <p>It was highlighted that the Barnsley Place partnership need to be signed up to the real visible risks for the partnership with assurance provided on mitigation.</p> <p><b>Members are asked to:</b></p> <ul style="list-style-type: none"> <li>• <b>Reviewed the collated SY ICB Risk Register and Issues Log for Quarter 1; and</b></li> <li>• <b>Supported the ongoing development of the BAF, Risk Register and Issues log.</b></li> <li>• <b>Noted the progress regarding the development of the Barnsley Place Partnership Risk Register.</b></li> </ul>	

	<p><b>Agreed actions</b></p> <p><b>To edit risk register:</b></p> <ul style="list-style-type: none"> <li>• <b>Revise wording to reflect risk at place level not CCGs.</b></li> <li>• <b>Refine risk descriptors to be sharp reflecting the specific risk.</b></li> </ul>	RW
	<b>FINANCE AND PERFORMANCE</b>	
18	<b>Barnsley Finance Update – Month 3 – 2023/24</b>	
	<p>The Planning, Performance and Improvement Manager SY ICB Barnsley Place presented an update on the Barnsley - ICB Financial Plan and Position, including the detail of the 2023/24 budget at month 3 prior to any new allocations and highlighted emerging risks associated with the budget.</p> <p>The Place Committee and Partnership Board considering the emerging risks. The Chief Nurse SY ICB Barnsley Place advised that Barnsley is not the only place with challenges against budget for Continuing Health Care (CHC). The risk is not just around spend but capacity and there is a national issue recruiting CHC nurses. Andrew Russell Chief Nurse Doncaster Place is leading work looking at an overall South Yorkshire approach and model for CHC.</p> <p><b>The Place Committee noted</b></p> <ul style="list-style-type: none"> <li>• <b>The detailed budget information – Appendix A</b></li> <li>• <b>The level of efficiency and requirement to critically identify recurrent efficiency to allow delivery of the financial plan position agreed within the ICB</b></li> <li>• <b>The emerging risks and potential impact on delivery of the in year financial position.</b></li> </ul>	
19	<b>Performance Dashboard (including SY ICB Performance report)</b>	
	<p>The Deputy Place Director SY ICB Barnsley Place, provided the place committee and Partnership Board with a shared understanding of the key performance measures and delivery issues in the local health care system to enable further narrative and escalations / recommendations as appropriate.</p> <p>It was noted that work is in progress to look at development of the performance report to include a more up to date position.</p> <p><b>The Place Committee noted</b></p> <ul style="list-style-type: none"> <li>• <b>Barnsley performance on delivery of the NHS Constitution Rights and Pledges and on the 2023/24 NHS Planning Guidance standards (where data is available) in both Appendix A and B of the report</b></li> <li>• <b>The planned developments of this report.</b></li> </ul>	

20	<b>Barnsley Plan – Approach to Programme Management</b>		
	<p>The Planning, Performance and Improvement Manager SY ICB Barnsley Place introduced her report providing an update on the agreed approach to Programme Management in Barnsley, how this will support progress against the Place Plan and other Key Lines of Enquiry and implementation of the electronic programme management system, Aspyre.</p> <p>It was noted that there is a small programme management functions to support programme leads to report on progress with key priorities of the Place Plan, key performance indicators with risks and issues for escalation.</p> <p>The Chair informed the meeting that the September Programme Management Report to the Place Committee and Partnership Board will be a full detailed Report.</p> <p><b>The Place Committee noted</b></p> <ul style="list-style-type: none"> <li>• The key points presented in the paper</li> <li>• The use of paper-based reporting for programme delivery activities through Q3 and Q4</li> </ul>		
	<b>COMMITTEES / MINUTES</b>		
21	<b>Committee Minutes and Assurance Reports</b>		
	21.1	<b>Senior Management Team Decisions - Noted</b>	
	21.2	<b>Adopted Minutes of the Quality &amp; Patient Safety Group held on 4 May 2023 - Noted</b>	
	21.3	<b>Adopted Minutes of the Finance, Performance &amp; Efficiency Group held on 13 April 2023 and 12 June 2023 – Noted</b>	
	21.4	<b>Adopted Minutes of the Barnsley Place Partnership Delivery Group held on 9 May 2023 and 13 June 2023 - Noted</b>	
	21.5	<b>Unadopted Minutes of the Barnsley Health and Wellbeing Board held on 1 June 2023 - Noted</b>	
	<b>GENERAL</b>		
22	<b>Updates and Escalations from Partners</b>		
	<p>Members were informed of a number of new appointments to Barnsley Partnership Posts and changes to job titles</p> <ul style="list-style-type: none"> <li>• Anna Hartley, Executive Director of Public Health and Communities at Barnsley Council</li> </ul>		



	<ul style="list-style-type: none"> <li>• Dawn Lawson, Director of Strategy and Change at SWYPT</li> <li>• Steve Ned, Director of People BHNFT</li> <li>• Sarah Moffatt, Director of Nursing Midwifery and Allied Health Professionals BHNFT From October 2023</li> <li>• Rebecca Hoskins interim Director of Nursing Midwifery and Allied Health Professionals BHNFT until end of September</li> <li>• Bob Kirton, new job title – Managing Director BHNFT</li> <li>• Lorraine Burnett, new job title – Chief Operating Officer BHNFT</li> </ul>	
23	<b>Any Other Business</b> - No items	
24	<b>Risk and Items for Escalation to NHS SY ICB</b> – No items	
25	<b>Reflection on how well the Meetings Business has been Conducted</b>	
	<p>The Chair invited reflections about the meeting from members, the following comments were noted.</p> <ul style="list-style-type: none"> <li>• A long meeting</li> <li>• The business of the meeting is still developing,</li> <li>• Reports to the meeting are quite long and maybe contain not the right information</li> <li>• The meetings do feel more integrated with a common purpose.</li> <li>• Members of the public appreciate being brought into the meeting with opportunity to ask questions</li> <li>• The Quality and Safety Report demonstrates that the Quality &amp; Safety Group are settling into their programme of work.</li> <li>• Still challenge with finance for the partnership and SY ICB.</li> </ul>	
25	<p><b>Date and Time of Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>31 August 2023 at 1.00 pm – Meeting in Public Session</b></li> <li>• <b>31 August 2023 at 2.30 pm – Development Session</b></li> </ul>	

**The meeting was closed.  
The Chair thanked the Hospice for hosting the meeting.**

## QUESTIONS SUBMITTED TO THE NHS SOUTH YORKSHIRE ICB BARNSELY PLACE COMMITTEE AND PARTNERSHIP BOARD MEETING ON 27 July 2023 WITH RESPONSES

### MEMBER OF THE PUBLIC (1) 4 Questions Received

#### QUESTION 1 - Agenda Item 17 Quality and Safety Report:

- a) Why was the Quality and Safety Update Report not part of Enclosure 17, to be fully accessible to public view, as people cannot always access embedded documents?
- b) Are there two PSPs (Patient Safety Partners) included as equal members of the Barnsley Health and Care Quality and Safety Committee – as NHS England required by April 2021 as stated in the original [NHS England Patient Safety Strategy 2019](#), (P65) and outlined in the [Framework for involving patients in patient safety 2019](#) ?
- c) If the answer is 'NO' then the next question is "Why not ?" because the original Patient Safety Strategy document was clear in identifying three key aspects of Patient Safety as "insights, involvement and implementation" it also stressed how essential it is to have the input of patient knowledge and experience from Patient Safety Partners as equal members of the team.
- d) Will the Barnsley Place Health and Care Committee comply with the need for two PSPs as equal members on their committee as:
- the deadline has been extended twice:
    - to Q1 2021 in [2021 updated version NHS Patient Safety Strategy 2019](#) and then
    - to Q3 2023 in the [NHS Patient Safety Strategy key deliverables updated for 2023/24](#)
  - NHS England offers support to help them which can be accessed through [Future NHS::Implementing the Framework – learning from the co-design group](#) and the
  - [Driver Diagram for supporting PSPs](#) ?

#### RESPONSE to Questions 1 a, b, c & d

**1 a)** - In future, any appendices will be added to the Quality and Safety Cover paper rather than embed documents.

**1 b, c & d)** - Each ICB Place has a dedicated Patient Safety Specialist and/or Patient Safety Lead. They have written a paper which will go to the Formal Chief Nurse Meeting (11 August) outlining the role of the PSP and includes several recommendations. The paper includes how many PSP's would be needed across SY to support/input to the Quality Groups within each of the four Places and the ICB Quality Committee. Cathy, the ICB Executive Chief Nurse has reviewed the paper

and is happy with the content. The content of the paper will also support the RCA Programme and the future TOM discussions.

Within Barnsley Place, the Barnsley Quality Group is reviewing the TOR/remit of the group at the September meeting and the PSP's membership and role will be included in these discussions.

## **QUESTION 2 - Agenda Item 14 – Deep Dive Paper Involvement & Engagement**

a) Why do you only 'engage' with the public when you want to ask them something about services but you haven't provided, yet, any way to allow them to get in touch with you when they want to tell you something about their service experience – such as a gap in services, a barrier to accessing a service when its needed, or even an excellent service that should be rolled out across Barnsley or South Yorkshire?

b) When will you create, and publicise wisely, a mechanism for individuals living in Barnsley to send you, directly, their experiences of services and their own insights and solutions that could improve service experiences for everyone?

Agenda item 14 'Deep Dive Paper Involvement & Engagement' will hopefully address these issues.

### **RESPONSE to Question 2 a)**

The Barnsley Place Partnership is a collaboration between the NHS organisations, the Local Authority and VCSE partners each of which have their own approaches to engagement and participation alongside approaches to complaints and compliments. We would always advise the public to contact individual organisations to provide feedback about individual services in the first instance.

The Place partnership adds value by focussing on those areas which can only be tackled by collaboration.

The paper tabled today provides an update of some of the engagement and our approach so far and we have involved local people in a number of conversations that continue to build a picture of 'what matters to people' in Barnsley, some of which are described in the paper & presentation.

This also builds on the 2030 involvement work that was undertaken, but also through some of the community conversations facilitated by local area council teams. Other examples include a regular, weekly drop-in facility for our migrant communities, extending the use of our community champions work reaching out into communities that have less of a voice. This has been done both online and in person to try and reach those people who are digitally excluded as well as opportunities through community groups/forums and the local press/social media.

We are continuing to improve opportunities for proactive involvement and co-production for example over recent months Adult Social Care have been working with the national organisation Think Local Act Personal to develop our understanding of co-production, Healthwatch have held numerous community events, Maternity Voices Group bring people together to shape maternity services, a creativity &

wellbeing Conference brought many perspectives from across Barnsley to shape our approach to this work and there will be many more. Of course, we know we can always improve and welcome perspectives on how together we do this.

We also really encourage people to get in touch with Healthwatch who are there to hear and act on people's experiences.

**RESPONSE to Question 2 b)**

We already have a number of insights and experience data – part of the challenge is how we pull this vast range of information together effectively, and these are part of the plans for the insight bank so we can do this more systematically and to create an approach by which this insight shapes our improvement priorities.

This, running alongside the ongoing conversations we are having with people will only strengthen the voice of Barnsley people.

The ICB Barnsley Place has a Quality Team who can be contacted by the public to share any experience of healthcare, gaps in service, poor experience etc and in addition the public can contact Healthwatch Barnsley.

**Question 3. - Agenda Item 14 – Equality & Involvement Action Plan:**

Why do the Engagement Leads never include people and communities when discussing public involvement amongst themselves?

**RESPONSE to Question 3**

The involvement and equality group meetings referred to in our plan meet to discuss the workplan and to share best practice. In terms of any meetings linked to the specific actions in the plan they will very often have included people with lived experience and there will be opportunities to do more of this in future. We also have Healthwatch represented on the group who are engaging with a wide range of people and feeding some of the issues in, but also each organisation is bringing wealth of information around specific topic areas or groups that are taken from the direct conversations with local people with lived experience, or as parents/carers, or from local communities.

The presentation for agenda item 14 'Deep Dive Paper Involvement & Engagement' also shows examples of this.

**QUESTION 4. – Minutes of the May'23 meeting:**

Responses to my questions continue to disappoint and very few questions were answered, so:

a) Why do the responses:

- Not answer the questions?
- Make, often lengthy, statements, giving information that has no relevance to the actual question asked?

- Often dismiss information provided as a service concern, from personal, and collective, patient experience, saying there is no record of such – when the question tries to alert the board members to a genuine service concern?

b) Public Questions are addressed to the full membership of the Barnsley Partnership Board:

- Do board members jointly discuss any service concern that is raised in a question?
- Who writes the responses to each question?
- Are the responses endorsed by all the members of the Board before publication?

## **RESPONSE to Question 4 a & b**

We are sorry that you do not feel that questions are appropriately answered as every effort is made to provide comprehensive responses to the issues raised. The responses to questions are written by the relevant subject matter expert and endorsed by the Place Committee Partnership Board Chair from the SY ICB. If any member of the public is unhappy with a response to a question they can contact the SY ICB via the normal channels to seek further information or clarity.

Any concerns expressed about services will be followed up by the relevant Committee / Board member.

## **MEMBER OF THE PUBLIC (2)** **1 Question Received**

### **QUESTION 1 - With reference to item 13, joint forward plan:**

This plan of 78 pages, lost amongst an agenda of 470-odd pages, on a website that few are aware of, is inaccessible to Barnsley people.

It is intended to take forward the implementation of a 5-year strategic plan. As the state of the NHS both nationally and locally has only got worse over the years of that strategic plan (in spite of the fundamental importance of the NHS to the population), will the "Barnsley Place" now set out in a short paper (say a side of A4 or not much longer) what specific action it proposes to take to:

- improve access to primary care, especially GP services but also dental and optical services, including promoting necessary legislative changes;
- improve access to secondary care, including raising with the government the key issue of the lost value of wages?

Will the Barnsley Place take steps to ensure that every Barnsley household has a good chance of being aware of the action to be taken by delivering a copy of the paper/ leaflet to every Barnsley household and publishing it in the Barnsley Chronicle and other media?

## **RESPONSE to Question 1**

The Barnsley Place Plan 2023/25 was presented to the Place Committee and Place Partnership Board at the meeting in May 2023. The Place Plan 2023/25 sets out the Goals, Priorities and Deliverables and this includes a specific priority around improving access.

The full plan and a 2 page summary document have been published on the ICB website and we are currently taking the plan around all partner boards to raise awareness. The link to the website is included below:

[Barnsley Place Plan :: South Yorkshire ICB](#)

All partners working as part of the partnership are being asked to make this available on their websites also, including the summary document to support people to understand the key aims if they do not have the capacity to read the full documents.

Communications is a key enabler of the Barnsley Health and Care Plan 2023. We want to communicate the why, how and what of the Barnsley partnership in a more clear and consistent way. We want to do that through the voices of our local communities and our workforce – wherever they are in the partnership. To achieve this, we will:

- Develop a narrative and identity for the health and care partnership in Barnsley that creates a sense of Barnsley place.
- Share stories from Barnsley people and our workforce which demonstrate the impact of our work from their perspective.
- Produce a monthly partner newsletter which highlights the achievements and progress against the Barnsley plan.
- Develop a range of other comms products podcasts, events, etc to support this work.
- Develop a way of testing our communications approaches with newly formed champions networks.
- Work with programme/project leads to develop and deliver joint communications.

### **MEMBER OF THE PUBLIC (3) 2 Questions Received**

#### **QUESTION 1 - Agenda Item 14 Involvement & Engagement Update:**

- a) Why does this say so much about the intentions of the engagement leads to involve people in health and care plans and decisions, in the future, but say so little about how much they actually were involved in the last year, since Barnsley Place ICB started in July '22?
- b) The ICBs were planned in July 2021, and implemented in July 2022, so:

- Why is there, in July 2023, no detail anywhere to tell Barnsley people how they can get involved?
  - Why does the [SYICB Strategy Start with People](#) Appendix B “**Information on how people can get involved**” have no wording to show a commitment to involve people in SY or any wording to show how people can get involved?
  - Why does the [Barnsley Place ‘Get Involved Locally’](#) webpage just say “*There are lots of ways to get involved and we’ll be adding them to this website and promoting them in different places in the coming weeks*”?
- c) When will you start to involve more Barnsley people in health and care plans and decisions in a meaningful and inclusive way as you say you intend to?
- d) When will you start to publicise involvement widely, more openly and inclusively?

### **RESPONSE to Question 1 a)**

The plan is looking forward to things we want to do in the coming year. Some of those actions build on work which has been taking place over the past year and some of them are new.

### **RESPONSE to Question 1 b)**

There are many ways Barnsley people can and have been getting involved with the ICB, NHS South Yorkshire. There is a dedicated section on the NHS South Yorkshire website, the activities are also promoted across our social media channels as well as through proactive conversations in local communities. There are also ways for people to get involved by feeding back through Healthwatch or through any of the health or care service providers.

Thank you for flagging the missing link on the Barnsley get involved page of the NHS South Yorkshire website. This has now been updated and we will look at how we can better describe all the ways Barnsley people can get involved.

### **RESPONSE to Question 1 c)**

In terms of involving people in health and care plans, this is something we have done in the ‘What matters to you?’ conversations which took place over the past six months. These were promoted widely although we know that this will not reach every household – this is why we use a range of methods. Healthwatch for example went out to many communities and groups to ensure we heard from a range of people.

As we develop our approach to delivering the health and care plan objectives we will embed engagement and participation in the specific work of the projects ensuring that the work is co-productive. We will also ensure that we share the impact of our efforts through story-telling and bringing data together with experience.

### **RESPONSE to Question 1 d)**

We will continue to review and refresh how we publicise and work alongside local people and communities.

**QUESTION 2. - Agenda Item 14 Deep Dive Papers – Action Plan – Equality & Involvement:**

- a) Why do Engagement leads have to meet in secret to plan how they intend to involve Barnsley people, as described in most of the actions to deliver the Plan objectives?
- b) Why do most of the actions just involve service staff and not patients?
- c) How do ordinary members of the public get to know about, and get involved in, the ongoing project discussions described in three or four action boxes?
- d) Why were the young people not given the credit for developing their own 'Engagement Charter' which was entirely developed themselves by working with numerous groups of young people?

**RESPONSE To Question 2 a)**

The involvement and equality group meetings referred to in our plan meet to discuss the workplan and to share best practice. In terms of any meetings linked to the specific actions in the plan they will very often have included people with lived experience and there will be opportunities to do more of this in future.

We also have Healthwatch represented on the group who are engaging with a wide range of people and feeding some of the issues in, but also each organisation is bringing wealth of information around specific topic areas or groups that are taken from the direct conversations with local people with lived experience, or as parents/carers, or from local communities.

**RESPONSE TO Question 2 b)**

These actions are mainly building blocks to help us work better together as health and care partners. For example, how do we reduce the number of times different agencies ask the same or similar questions to local people instead of checking out what people have already said. There are lots of opportunities within the actions to do this in partnership with Barnsley people and we welcome you flagging this.

**RESPONSE To Question 2 c)**

We do promote the opportunities for people to get involved in surveys, or other engagement activities through a wide range of community groups and forums, and where time and capacity allows, we will do some community-based engagement to widen the reach – however this can often be impacted by short timescales or capacity issues to facilitate – and therefore can at times be limiting.

**RESPONSE to Question 2 d)**

This was a good example to demonstrate where engagement has worked well, and the young people involved have rightly been credited with this work.

Agenda item 14 'Deep Dive Paper Involvement & Engagement' presentation highlighted this.